

May 5, 2022

TECHNICAL ADVISORY GUIDANCE
INFORMATION REQUIRES IMMEDIATE ATTENTION

#22050101

To: All Medical Cannabis Licensees in West Virginia

Issuing Agency: Bureau for Public Health/Office of Medical Cannabis

Effective Date: 06/01/2022

RE: Updated Procedure for New Employee Background Checks

The West Virginia Department of Health and Human Resources, Office of Medical Cannabis (OMC) has revised the employee background check process. An Employee Background Request Form has been added under the Industry tab on the OMC website, omc.wv.gov. Industry members must fill out this form and electronically submit it to OMC once an employee has been to IdentoGO for fingerprinting. It is most important to note that the IdentoGO process and submission of information to them will continue as is. Once both the Employee Background Request Form and the results from IdentoGO have been reviewed by OMC, the primary contact will be notified of the results via the contact information listed on the online form, replacing the requirement to email OMC for employee background check results.